

Safeguarding Policy and Procedure

Part 1 - Policy Statement

Norwich Evangelical Free Church is committed to sharing the good news of eternal life by faith in Christ with people around us.

In fulfilling this, we:

- Welcome children, young people and adults at risk into the life of our community
- Run activities for children

The church recognises its responsibilities in safeguarding all children, young people and adults at risk, regardless of gender, ethnicity or ability.

As members of this church we commit ourselves to the nurturing, protection and safekeeping of all associated with the church and will pray for them regularly. In pursuit of this, we commit ourselves to this policy and to the development of sound procedures to ensure we implement our policy well.

- **Prevention and reporting of abuse**

It is the duty of each church member to help prevent the abuse of children and adults at risk, and the duty of each church member to respond to concerns about the well-being of children and adults at risk. Any abuse disclosed, discovered or suspected will be reported in accordance with our procedures. The church will fully co-operate with any statutory investigation into any suspected abuse linked with the church.

- **Safe appointment of workers**

The church will ensure that those working with children, young people and adults at risk are suitably qualified. (see part 2 section 1)

- **Respecting children and adults at risk**

The church will adopt a code of behaviour for all who are appointed to work with children and adults at risk so that all children and adults are shown the respect that is due to them.

Responsible People

The church has appointed the following individuals to form part of the church safeguarding team:

Matthew Wilson, Designated Person for Safeguarding (DPS)

He will advise the church on any matters related to the safeguarding of children and adults at risk and take the appropriate action when abuse is disclosed, discovered or suspected.

Phone number 07948 384633

Email address matthew.wilson@mills-reeve.com

Rosanne Chaplin, Deputy Designated Person for Safeguarding (DDPS)

She will assist the Designated Person for Safeguarding (DPS) in helping the church on any matters related to the safeguarding of children and adults at risk and take the appropriate action when abuse is disclosed, discovered or suspected.

Phone number 01603 439288

Email address rosanne.fox@hotmail.co.uk

Our Church Elders are also an important part of the Church Safeguarding Team. Where possible, the Church Safeguarding Team will work together if and when issues arise. However, each person has a responsibility to report allegations of abuse as soon as they are raised.

The following individuals have first aid training:

Carrie Spry

Putting our policy into practice

- A copy of this safeguarding policy statement will be displayed near the entrance to the church, and is available on our church website.
- Each worker with children and/or adults at risk will be given a full copy of the safeguarding policy and procedures and will be asked to sign to confirm that they will follow them.
- A full copy of the policy and procedures will be made available on request to any member of, or other person associated with the church.
- The policy and procedures will be monitored and reviewed annually, and any necessary revisions adopted into the policy and implemented through our procedures.

Sections of this policy

This safeguarding policy consists of 4 separate documents

Part 1 - Policy Statement

Part 2 - Prevention and Reporting of Abuse

Part 3 - Rules and Guidelines for all Activities Involving Children and Adults at Risk

Part 4 - Rules and Guidelines for Regular Worship Services

Useful contacts

MASH: 0344 800 8020

For specialist **Police Advice** you can contact the Duty Detective Sergeant within the MASH.

Email: mash@norfolk.gcsx.gov.uk

Children's Advice and Duty Service (CADS): 0344 800 8021

Out of Hours: 0344 800 8020 – Emergency Duty Team/MASH as above

LADO: 01603 223473 / 307797 if ringing about an ongoing case

If you are making contact about a new referral or consultation you will need to complete a LADO referral or consultation form. These can be found on the NSCB website www.norfolkscb.org under 'People working with children' then click on 'How to make a referral.' The duty LADO will make contact with you, once they have read the completed form.

Police

Contact 101, or 999 in an emergency

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Written by Luther and Rosanne Chaplin

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